

### PURCHASE REQUEST

Entity Name: **PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY**

Fund Cluster:

Office/Section: AFMD-Records Section		PR No. <u>24-04-280</u> Responsibility Center Code:	Date: April 2, 2024		
Stock / Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	unit	<b>Rental/Lease of Black &amp; White Multi-Function Copier</b>	3	90,000.00	270,000.00
		<i>Specifications:</i>			
		- Unlimited Service Call			
		- Free Spare Parts Replacement			
		- Worry Free (maintenance for the duration of the contract)			
		- Free machine consumables such as toner, drum, developer (except copy paper)			
		- Free monthly preventive maintenance			
		- With 1% Spoilage Allowance			
		- Inclusive of 20,000 pages			
		<b>P7,500.00/mo x 12 months = P90,000</b>			
		<b>P90,000 x 3 units = P270,000</b>			
		X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X			
		<b>TOTAL</b>			<b>270,000.00</b>

REF - 0 E

**PHILIPPINE FIBER INDUSTRY DEVELOPMENT AUTHORITY**  
CENTRAL OFFICE  
BIDS AND AWARDS COMMITTEE

RECEIVED

DATE: 4/2/24  
BY: [Signature]  
BAC SECRETARIAT

**BIDS AND AWARDS COMMITTEE**

Date: 4/15/24  
Purchase Request No. 24-04-280  
Budget is within AFMD  
(Division)  
Approved: [Signature]  
BAC SECRETARIAT  
BAC Secretariat: [Signature]

Purpose: For official use of Central Office and the Office of the Auditor.

	Requested by:	Approved by:
Signature	<u>[Signature]</u>	<u>[Signature]</u>
Printed Name	<b>ENGR. ORLANDO D. COCAL</b>	<b>ENGR. RAMIL B. BARCELONA</b>
Designation	OIC, AFMD	OIC, Deputy Executive Director